

2027 TERMS AND CONDITIONS

Online and extra-lesson registrations

PLEASE READ BEFORE ORDERING OR REGISTERING

- By signing a registration contract, ticking an acceptance box, clicking "I agree" (or equivalent), or placing an order through the EBSDOTCOZA student portal, you confirm that you have read, understood and accepted these Terms and Conditions and agree to be bound by them.
- These Terms and Conditions apply to every registration or order placed through the EBSDOTCOZA student portal, as well as registrations completed using a signed paper contract. The version presented to you when you place the order applies to that order, subject to applicable law.
- You must only accept these Terms and Conditions or place an order if you are authorised to do so. If you are registering or paying on behalf of another person, you confirm that you have authority to accept these terms on their behalf.
- If any term is unclear, contact info@ebs.co.za before accepting the terms or placing your order. Placing an order is not a substitute for asking questions about terms you do not understand.

1. What EBSDOTCOZA provides

EBSDOTCOZA (Pty) Ltd ("EBSDOTCOZA", "we", "us" or "our") is not a university, examining body or qualification-awarding institution. We do not act on behalf of UNISA or any other external institution. We provide additional tuition, learning support and study materials for selected modules or programmes.

You remain responsible for registering with the relevant university, professional body or examining body, meeting its entry and examination requirements, paying its fees, and checking that you have selected the correct external qualification and modules. EBSDOTCOZA does not register you with an external institution.

2. Fees and payment

1. The total amount payable ("Registration Fees") is the amount shown for your selected course, modules and payment method on the registration form or student portal at the time of order. Where applicable, it includes tuition/support fees, the stated deposit, PDF notes for your personal use, and any stated administration fee.
2. Unless expressly included in the displayed price, Registration Fees do not include prescribed textbooks, external institution or professional-body fees, stationery, printing, data, internet/telephony costs, or other equipment and materials needed for study. EBSDOTCOZA notes do not replace prescribed textbooks.
3. You must pay using the payment method selected at registration and by the due dates shown on the registration form or portal. Full payment (Method A) is due by the date specified for first access to the online programme.
4. If full payment is not received by the due date, EBSDOTCOZA may, where permitted by law and at its discretion, apply the applicable instalment-payment fees and issue revised payment details. Any revised amount will be communicated to the account payer.
5. Instalment payments (Method B) are available only where offered for the relevant registration and must be made through PayFast. The administration fee for an eligible instalment plan is 5% of the applicable extra-lesson fees.
6. Semester registrations: eligible undergraduate and postgraduate extra-lesson registrations may be paid in four monthly instalments, with the 5% administration fee added. First-semester instalments are due at registration and in February, March and April 2027. Second-semester instalments are due at registration and in July, August and September 2027.
7. Annual registrations: eligible undergraduate and postgraduate extra-lesson registrations may be paid in seven monthly instalments, with the 5% administration fee added. Instalments are due at registration and monthly from February to July 2027.
8. If you register after one or more instalment due dates, your initial payment must include all instalments already due.

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9. Settlement payments may be made by EFT, direct deposit, PayFast or Mobicred, where offered. Instalment payments must be made through PayFast. EBSDOTCOZA may decline cash payments.
10. A fee of R300 per dishonoured PayFast transaction will be added to the student's account.
11. EFT details: Account name: EBSDOTCOZA; Bank: First National Bank; Branch: Sandton City; Branch code: 254605; Account number: 62872117190. Use the student name or registration reference shown on the registration form as the payment reference.

3. Late payment and access to learning material

12. You must complete the registration requirements, submit any required documents and make the payment required by your selected payment method before online learning access is activated.
13. If an amount is overdue, EBSDOTCOZA may suspend or restrict access to its learning platforms, including Google Classroom, until the overdue amount is resolved. Suspension of access does not cancel the registration or remove the obligation to pay amounts due.
14. If any payment remains unpaid for 30 days after its due date, the outstanding balance may become immediately due and payable, subject to applicable law. Lawfully recoverable administration, tracing, collection and legal costs may also be charged.
15. Students may not re-register while fees from a previous registration remain unpaid. Long-overdue accounts may be referred to a collection agency. Once referred, payment arrangements must be made with that agency.
16. The account payer and, where applicable, the student may be liable for reasonable costs incurred by EBSDOTCOZA in recovering overdue amounts, to the extent permitted by law.

4. Cancellation and deregistration

A request to deregister must be sent in writing to info@ebs.co.za. Sending a request does not, by itself, cancel amounts payable. Refunds and outstanding balances are determined by the rules below and any mandatory rights under applicable law.

4.1 Semester registrations — CIMA, ICB and university extra-lesson modules

- If EBSDOTCOZA receives your written deregistration request within the first 14 days after the course commencement date published on the website, you are entitled to a refund of the extra-lesson fee, less a R500 administration fee per module and any banking charges. For instalment plans, the refund cannot exceed the amount received by EBSDOTCOZA.
- If the request is received after the first 14 days, no refund is payable. All outstanding fees remain payable under the registration contract.

4.2 Annual registrations — CIMA, ICB and university extra-lesson modules

- Within the first 14 days after the course commencement date published on the website: you are entitled to a refund of the extra-lesson fee, less a R1,000 administration fee per module and any banking charges. For instalment plans, the refund cannot exceed the amount received by EBSDOTCOZA.
- After the first 14 days but within 30 days after the commencement date: you are entitled to a refund of 50% of the extra-lesson fee, less a R1,000 administration fee per module and any banking charges. For instalment plans, the refund cannot exceed the amount received by EBSDOTCOZA.
- After 30 days from the commencement date: no refund is payable. All outstanding fees remain payable under the registration contract.

The commencement date is the date published for the relevant course on the EBSDOTCOZA website, not when the individual commences with the course. The administration fee applies separately to each module.

4.3 Other cancellation circumstances

- If you do not meet the qualification entrance requirements of EBSDOTCOZA or the relevant external provider, contact info@ebs.co.za and provide supporting documentation. Any refund will be assessed under the applicable policy and subject to deduction of banking charges. This does not apply if you met qualification entrance requirements but failed to meet separate examination-entry requirements.

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- If EBSDOTCOZA decides not to run a module because enrolment is insufficient, the fees will be adjusted accordingly and any refund due will be calculated under the applicable policy.
- If a student is expelled following a fair process, fees are not refunded and outstanding fees remain payable, subject to applicable law.
- Except where a refund is expressly due under these terms or required by law, deregistration does not automatically release the student or account payer from payment obligations.

5. Course delivery and changes

17. Online access is limited to the semester (undergraduate) or academic year (postgraduate) for which the student registered, and normally ends when the relevant examination has been written. Access to the relevant Google Classroom module may then be removed.
18. EBSDOTCOZA may reasonably amend course syllabi, commencement or end dates, timetables and delivery arrangements to respond to changing circumstances.
19. Where demand is insufficient, EBSDOTCOZA may reasonably combine classes of a similar academic level and content or cancel a module. If a module is cancelled, the fees will be adjusted accordingly.
20. If a deferment is approved by EBSDOTCOZA management, the module must be registered with EBSDOTCOZA in the next semester in which it is offered. If the module fee has increased, an additional amount may be payable. An approved deferred-module credit expires 12 months after approval.
21. If face-to-face classes are offered and circumstances outside EBSDOTCOZA's reasonable control prevent them from taking place, EBSDOTCOZA will use reasonable efforts to resume them as soon as practicable. A specific resumption date cannot be guaranteed.

6. Student responsibilities and results

22. You are responsible for confirming that you have selected the correct subjects, modules and programme with both EBSDOTCOZA and your external institution, and for understanding that institution's admission, examination, progression and maximum-completion-time rules.
23. EBSDOTCOZA provides learning support and preparation. We do not guarantee admission, examination entry, a pass, a particular mark, completion of a qualification or any other academic outcome.
24. Students must act honestly and comply with academic-integrity requirements. Cheating, plagiarism or other academic misconduct may result in disciplinary action, including expulsion.
25. EBSDOTCOZA may establish and reasonably update rules relating to student conduct and related matters.

7. Intellectual property and permitted use

26. All EBSDOTCOZA notes, packs, videos, recordings and other learning materials, whether supplied online or in hard copy, remain the intellectual property of EBSDOTCOZA or its relevant rights holder and are protected by copyright.
27. You may use the materials only for your own personal study in connection with your registration. You may not sell, share, distribute, publish, reproduce, record, modify or make the materials available to anyone who is not authorised to access them, except where the law permits.
28. Unauthorised sharing or distribution may result in suspension of access, disciplinary action and/or civil or criminal proceedings where available under applicable law.

8. Equipment, internet and data

You are responsible for obtaining and maintaining the computer, telephone and other equipment needed to access the online learning platforms, and for all internet, data, telephony and related service charges.

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9. Personal information and communications

29. EBSDOTCOZA handles personal information in accordance with applicable data-protection law, including the Protection of Personal Information Act, 2013 (POPIA). Access to personal information is restricted to authorised persons who need it for their duties.
30. Where reasonably necessary to enforce this agreement or recover overdue amounts, relevant contact information for the student and account payer may be shared with legal advisers, tracing agents or collection providers, subject to applicable law.
31. You agree that EBSDOTCOZA may contact you electronically, including by email, SMS and messaging services such as WhatsApp or Telegram, about academic matters, course content, scheduling, registration and account administration.
32. Where the student is a minor or another person materially contributes to the fees, EBSDOTCOZA may communicate with the parent, guardian or bursar about the student's progress, conduct, wellbeing or a breach of applicable rules, subject to applicable law.

10. Information supplied and terms supplied

33. You confirm that the information you submit during registration or when placing an order is true, accurate and complete.
34. EBSDOTCOZA will make these Terms and Conditions and the applicable student code of conduct available to the student. You are responsible for reading them and asking questions before accepting them. Any amendments will be communicated as required by law.

11. Liability

Nothing in these Terms and Conditions excludes or limits any liability or consumer right that cannot lawfully be excluded or limited. Subject to that rule, EBSDOTCOZA is not responsible for loss or damage to the extent caused by circumstances for which it is not legally responsible. A student remains responsible for their own intentional or negligent acts or omissions, and for any resulting claims or damage to the extent provided by law.

12. Notices and contact details

Send deregistration requests and other formal notices to info@ebs.co.za.

EBSDOTCOZA's physical address for notices: Unit 7 Timbavati, 27 St Christopher Road, St Andrews Ext, Bedfordview, 2007.

You must keep your contact details accurate and notify EBSDOTCOZA of any changes.

13. Acceptance and electronic orders

By signing this document, selecting an acceptance checkbox, clicking a button such as "Accept", "Agree", "Register" or "Place Order" where these Terms and Conditions are presented or linked, or otherwise completing an order on the EBSDOTCOZA student portal after being given access to these Terms and Conditions, you confirm that:

- you have had the opportunity to read these Terms and Conditions before completing the registration or order;
- you understand that the order creates a payment obligation for the fees displayed for the selected registration, subject to these Terms and Conditions and applicable law;
- you accept these Terms and Conditions and agree to be bound by them; and
- if you are accepting on behalf of another person, you are authorised to do so.

The electronic acceptance and order records may be retained by EBSDOTCOZA as evidence of the transaction and acceptance.

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Paper registration (complete only if registering by paper)

Student full name: _____

Student signature: _____ Date: _____

Account payer full name (if different): _____

Account payer signature: _____ Date: _____

Parent/guardian signature (if student is under 18): _____ Date: _____