

## ICB Part Time

# DID YOU KNOW?

## 100% pass rate achieved in 2017.



**ICB**  
ACCREDITED BUSINESS  
QUALIFICATIONS

- **Edge Business School** is an accredited ICB provider for all levels of the **Financial Accounting Programme**.
- We offer **super flexible study options** to fit around your life. We offer **part time, full time tuition and online learning** through **Google classroom**.
- If you have studied other financial courses in the past, you may apply for RPL (Recognition of Prior Learning) through the ICB toward your qualification.
- Edge awards **R5 000 000 in bursaries and financial aid** each year. Visit [www.ebs.co.za](http://www.ebs.co.za) for more information.

## Timetable

### National Certificate: Bookkeeping

Module	Start Date	End Date	Exam Date	Lecture Days & Times	Campus
Bookkeeping to Trial Balance (BKTB)	10 February 2018	21 April 2018	5 May 2018	Saturday 08H00-13H00	Stoneridge
Bookkeeping to Trial Balance (BKTB)	12 May 2018	28 July 2018	11 August 2018	Saturday 08H00-13H00	Stoneridge
Bookkeeping to Trial Balance (BKTB)	4 August 2018	20 October 2018	10 November 2018	Saturday 08H00-13H00	Stoneridge
Business Literacy (BUSL)	3 February 2018	7 April 2018	5 May 2018	Saturday 08H00-13H00	Stoneridge
Business Literacy (BUSL)	11 February 2018	22 April 2018	8 May 2018	Sunday 08H00-13H00	Stoneridge
Payroll and Monthly SARS (PMSR)	7 July 2018	22 September 2018	13 October 2018	Saturday 08H00-13H00	Stoneridge
Payroll and Monthly SARS (PMSR)	20 October 2018	26 January 2019	February 2019	Saturday 08H00-13H00	Stoneridge
Computerised Bookkeeping (CPBK)	24 February 2018	21 April 2018	5 May 2018	Saturday 08H00-12H00	Stoneridge
Computerised Bookkeeping (CPBK)	29 September 2018	17 November 2018	8 December 2018	Saturday 08H00-12H00	Stoneridge

### Further Education and Training Certificate: Bookkeeping

Module	Start Date	End Date	Exam Date	Lecture Days & Times	Campus
Financial Statements (FNST)	10 February 2018	21 April 2018	5 May 2018	Saturday 08H00-13H00	Stoneridge
Financial Statements (FNST)	19 August 2018	21 October 2018	10 November 2018	Sunday 08H00-13H00	Stoneridge
Cost and Management Accounting (CMGT)	11 August 2018	27 October 2018	10 November 2018	Saturday 08H00-13H00	Stoneridge

#### Frequently Asked Questions

**Q: What entry requirements are needed to start with the National Certificate: Bookkeeping?**

A: A Grade 10 (Std 8) or equivalent is needed to enter onto the programme or be at least 16 years old.

**Q: Do you need to have any accounting knowledge to do this programme?**

A: No accounting knowledge is needed to start this programme.

**Q: What qualification will I achieve once I have completed all 4 modules in the foundation level?**

A: Once all 4 modules in the foundation level have been completed, you will achieve your National Certificate: Bookkeeping.

**Q: What job can I get with a National Certificate: Bookkeeping?**

A: You can become a Junior Bookkeeper, Accounts Clerk, Reconciliation Clerk, Payroll Clerk and an Accounts Payable/Receivable Clerk.

**Q: What job can I get with a Further Education and Training Certificate: Bookkeeping?**

A: You can become a Senior Bookkeeper, Junior Accountant, Assistant Accountant, Financial Services Officer, a Credit Controller and a Business Analyst.

**Q: Can I start with a new module in the foundation level if my results have not yet been released?**

A: Yes. In the foundation level more than one module can be completed at the same time. Your results are only a pre-requisite for the Further Education and Training Certificate: Bookkeeping

**Q: How long does it take for my results to be released?**

A: Results are released 6 weeks after the exam has been written.

**Q: Can I re-write my module if I fail?**

A: Yes, re-writes will take place a month after your results have been released.

**Q: How much will it cost me to re-write my exam?**

A: The re-assessment fee is R500.00 per module.

## Fees

### National Certificate: Bookkeeping

Module	ICB Reg Fee	Tuition fee Upfront + ICB Exam Fee (excludes ICB reg fee)	Tuition fee over 4 months + ICB Exam Fee (5% admin fee included)	Tuition fee over 10 months + ICB Exam Fee (10% admin fee included)
<b>Full package (modules)</b> Bookkeeping to Trial Balance (BKTB), Business Literacy (BUSL), Payroll and Monthly SARS (PMSR) & Computerised Bookkeeping (CPBK)	R340	R17 500	R 4 593,75	R1 925
Bookkeeping to Trial Balance (BKTB)	R340	R5 000	R 1 312,50	N/A
Business Literacy (BUSL)	R340	R5 000	R 1 312,50	N/A
Payroll and Monthly SARS (PMSR)	R340	R5 000	R 1 312,50	N/A
Computerised Bookkeeping (CPBK)	R340	R5 000	R 1 312,50	N/A

### Further Education and Training Certificate: Bookkeeping

Module	ICB Reg Fee	Tuition fee Upfront	Tuition fee 4 months (5% admin fee included)	Tuition fee over 10 months (10% admin fee included)
Financial Statements (FNST)	R340	R5 500	R1 443,75	N/A
Cost and Management Accounting (CMGT)	R340	R5 500	R1 443,75	N/A

- **Payment includes textbooks and ICB exam fee.**
- **The ICB annual registration fee will be paid upfront to Edge who will pay the ICB.**
- **Monthly Payments via debit order on the last working day of the month.**