ICB Full Time

DID YOU KNOW?

100% pass rate achieved in 2017.



- We offer super flexible study options to fit around your life. We offer part time, full time tuition or online learning through Google classroom.
- If you have studied other financial courses in the past, you may apply for RPL (Recognition of Prior Learning) through the ICB toward your qualification.
- Edge offers **R5 000 000 in bursaries and financial aid** each year. Visit www.ebs.co.za for more information.



Timetable

Semester 1 - National Certificate: Bookkeeping

Module	Start Date	End Date	Exam Date	Lecture Times &	Days	Campus
Business Literacy (BUSL)	12 February 2018	19 March 2018	7 April 2018	Monday & Wednesday Tuesday Friday	10H00-12H00 10H00-12H00 10H00-12H00	Stoneridge
Bookkeeping to Trial Balance (BKTB)	12 February 2018	19 March 2018	9 April 2018	Tuesday	08H00-10H00 08H00-10H00 08H00-10H00	Stoneridge
Payroll and Monthly SARS (PMSR)	16 April 2018	25 May 2018	9 June 2018	Tuesday	08H00-10H00 08H00-10H00 08H00-10H00	Stoneridge
Computerised Bookkeeping (CPBK)	16 April 2018	18 May 2018	11 June 2018	Monday & Wednesday Tuesday Friday	10H00-12H00 10H00-12H00 10H00-12H00	Stoneridge

Semester 2 – Further Education and Training Certificate: Bookkeeping

Module	Start Date	End Date	Exam Date	Lecture T	imes & Days	Campus
Financial Statements (FNST)	6 August 2018	19 October 2018	10 November 2018	Monday Friday	08H30-12H00 08H30-12H00	Stoneridge
Cost and Management Accounting (CMGT)	6 August 2018	19 October 2018	12 November 2018	Wednesday Thursday	09H00-13H00 09H00-13H00	Stoneridge

Frequently Asked Questions

Q: What entry requirements are needed to start with the National Certificate: Bookkeeping?

A: A Grade 10 (Std 8) or equivalent is needed to enter onto the programme or be at least 16 years old.

Q: Do you need to have any accounting knowledge to do this programme?

A: No accounting knowledge is needed to start this programme.

Q: What qualification will I achieve once I have completed all 4 modules in the foundation level?

A: Once all 4 modules in the foundation level have been completed, you will achieve your National Certificate: Bookkeeping.

Q: What job can I get with a National Certificate: Bookkeeping?

A: You can become a Junior Bookkeeper, Accounts Clerk, Reconciliation Clerk, Payroll Clerk and an Accounts payable/Receivable Clerk.

Q: What job can I get with a Further Education and Training Certificate: Bookkeeping?

A: You can become a Senior Bookkeeper, Junior Accountant, Assistant Accountant, Financial Services Officer, a Credit Controller and a Business Analyst.

Q: Can I start with a new module in the foundation level if my results have not been released yet?

A: Yes. In the foundation level more than one module can be completed at the same time. Your results are only a pre-requisite for the Further Education and Training Certificate: Bookkeeping

Q: How long does it take for my results to be released?

A: Results are released 6 weeks after the exam has been written.

Q: Can I re-write my module If I fail?

A: Yes, re-writes will take place a month after your results have been released.

Q: How much will it cost me to re-write my exam?

A: The re-assessment fee is R500.00 per module.

Fees

Qualification	Full Payment Upfront	Payment over 4 months (5% admin fee included)	Payment over 10 months (10% admin fee included)
Full Package National Certificate: Bookkeeping & Further Education and Training Certificate: Bookkeeping	R33 500	R8 793,75	R3 685
National Certificate: Bookkeeping	R22 500	R5 906,25	N/A
Further Education and Training Certificate: Bookkeeping	R12 500	R3 281,25	N/A

- Payment includes textbooks, annual ICB registration fee and exam fee.
- Monthly payment options via debit order on the last working day of the month.



